

# + Notification of change of members (Directors/Shareholders/Officeholders)

v1 20/4/2021

Complete this form to notify the Queensland Rural and Industry Development Authority (QRIDA) of changes to Directors/Shareholders/Officeholders of an entity which is a QRIDA client.

## Section 1 - Client details (please complete all details)

Client name

QRIDA Identification Number  
(this could be your Client ID, Application ID,  
Portal ID or Loan Account Number)

Client ABN

## Section 2 - Resigning or retiring member (Director/Shareholder/Officeholder) details

Full name (Member 1)

Full name (Member 2)

## Section 3 - New member (Director/Shareholder/Officeholder) details

Please provide us with a copy of the ASIC Registration as well as the new member's identification which bears their signature (e.g. Drivers Licence, Australian Passport)

Full name (Member 1)

Date of birth

### Address

Number and street name

Suburb

State

Postcode

Landline

Mobile

Email

Position (e.g. Director/Shareholder/President/Secretary)

Full name (Member 2)

Date of birth

### Address

Number and street name

Suburb

State

Postcode

Landline

Mobile

Email

Position (e.g. Director/Shareholder/President/Secretary)

## Section 4 - Authority

Please accept this as an authority to action above request. All current business owners, Directors or Trustees must sign below.

In signing below, I/we are acknowledging and/or consenting to each of the matters indicated above:

Client	Signature	Full name	Position	Date
One				
Two				
Three				
Four				

Freecall 1800 623 946 [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

[/QRIDAMedia](#) [/QRIDAMedia](#) [/company/QRIDA](#) [@we.are.qrida](#)

Queensland Rural and Industry Development Authority (QRIDA)

GPO Box 211 Brisbane Qld 4001 Email: [contact\\_us@qrida.qld.gov.au](mailto:contact_us@qrida.qld.gov.au) ABN: 30 644 268 943



### Submitting this form

Please submit this completed request form to QRIDA by emailing it to **contact\_us@qrida.qld.gov.au**  
QRIDA may contact you for further information or clarification if required.

### Enquiries

If you require assistance with completing this form please contact QRIDA on **Freecall 1800 623 946**.

### Your privacy

QRIDA recognises that your privacy is important and is committed to protecting the personal information we collect from you. For more information about how we collect, use, disclose and otherwise manage personal information about you, please see QRIDA's privacy policy on its website at [www.qrida.qld.gov.au/privacy](http://www.qrida.qld.gov.au/privacy). QRIDA also complies with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use and disclosure of personal information.