

Farm Business Debt Mediation Unit  
Queensland Rural and Industry  
Development Authority (QRIDA)  
GPO Box 211 Brisbane Qld 4001  
Freecall: 1800 623 946 F: 07 3032 0300  
E: contact\_fbdm@qrda.qld.gov.au  
www.qrda.qld.gov.au/fbdm

OFFICE USE ONLY  
Mediation Number:

## Notice S16 Agreement or Refusal to Mediate

N16 v2

This is an approved notice authorised by the Queensland Rural and Industry Development Authority (QRIDA) pursuant to section 90 of the *Farm Business Debt Mediation Act 2017* (Qld) (the Act).

**Mortgagee to prepare and send to the farmer by either post or email. A copy is to be provided to QRIDA along with a copy of the mediator nominations listed in the completed Request for Mediation Notice S15.**

This notice is to inform the farmer under section 16 of the Act of the mortgagee's acceptance or refusal to mediate on receipt of a Request to Mediate Notice S15 dated \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

### to the farmer

Surname or company name \*

Given names/s (leave blank if a company)

ABN

Service address

Town

State

Post code

Authorised representative

Contact phone

Email address

\* Note if the farmer is not an individual include the name and contact details in the authorised representative section

hereby confirm I do  or do not  wish to participate in mediation.

### from the mortgagee

Surname or company name

Given names/s (leave blank if a company)

ABN

Service address

Town

State

Post code

Authorised representative

Contact phone

Email address

**The mortgagee must respond within 15 business days after receiving the Request for Mediation Notice S15.**

**If the mortgagee is agreeing to mediation but has not given an Enforcement Action Notice to the farmer, an Enforcement Action Notice S14 and the Mediation Information Package must be attached to this notice.**

**Included in this notice is the requirement for the farmer to give documents to the mortgagee (refer to page 2).**



**Giving documents to mortgagee**

The farmer under section 22 of the Act must give documents or up-to-date information about their:

- most recent taxation return prepared for lodgment with the Australian Taxation Office; and
- assets and liabilities; and
- cash flow projections for a period of at least one year.

The farmer must comply with this notice, at the farmer's cost, within 30 business days after receiving the notice and provide as an electronic copy by giving a clear image or as a written version (hard copy) of the document/s.

If the farmer fails to comply or to make reasonable efforts to comply with this section, the farmer has failed to take part in the mediation in good faith.

**Privacy information**

Personal information provided on this notice or obtained from any Relevant Person may be used by QRIDA or state government agencies and their authorised representatives in relation to the administration and management of the Act. More information about our privacy policy is available at [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

Authorised person on behalf of the mortgagee \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_